



VIDEOCONFERENCE SERVICE BOOKING FORM

Please complete in full and return by facsimile to +679-3305 606. If unclear on any details please contact VideoConference Booking Centre toll-free on tel: 0800 3 315 718 (Fiji only)

FIJI CUSTOMER

Company : _____
Contact name : _____
Tel No : _____ E-mail _____
Fax No : _____ Number of participants at conference : _____

INTERNATIONAL CUSTOMER.

Company : _____
Contact Name : _____
Telephone : _____ E-mail : _____
Fax No. : _____ Number of participants at conference : _____

SERVICE DETAILS

Date of service : _____ IP or ISDN Call : _____
Start time : _____ Finish Time : _____ (Fiji Time)
Distant Studio used : _____
Call to be initiated from Fiji : Yes/No : _____
Distant Studio ISDN numbers _____
Contact name: _____
Contact phone: _____ E-mail Contact: _____
Customer Billing Address _____

Special requirement: _____
(document camera, video recording/presentation, PC display, refreshments/catering)
Note : Customers must provide own VHS cassette for recording.

Customer signature : _____
Date : _____

For FINTEL use only

DISTANT-END EQUIPMENT DETAILS

Equipment type: _____
Algorithm supported: _____
Transmission Bandwidth: _____
Actual Conference duration : Start Time _____ Finish Time _____
General Comments : _____

Conference Coordinator signature : _____
Date : _____